



Volunteer Position Description
Volunteer Training Assistant

Supervisor: Volunteer Development Manager
Position Summary: Support staff and fellow volunteers by partnering with the Volunteer Development Manager during Alternatives trainings. This position is a pivotal way to serve Alternatives behind the scenes during training fellow volunteers for client, community and student facing positions.
Time Commitment: 2-6 times a year
Location Availability: Must have the ability to travel to different locations throughout the Denver area.

Application Requirements

- Attend a Volunteer Orientation.
- Attend a Foundations Course.
- Apply by the given deadline (provided by the Volunteer Development Manager).
- Be formally interviewed by the Volunteer Development Manager.

Training Requirements

- 1 Hour In-Person Training with Volunteer Development Manager.
- Shadowing Volunteer Development Manager at a training.

Skills and Attitude:

- Practices servant leadership and functions with a Christ-like love in professional and personal affairs.
- Values align with the mission and vision of Alternatives Pregnancy Center.
- Enjoys supporting others and meeting their needs.
- Flexible when plans change.
- Familiar and comfortable with technology I.e. Audio and Visual.
- Ability to lift 10 – 25 lbs.

Essential Duties and Responsibilities

- Attend trainings with the Volunteer Development Manager.
- Assist in setting the space up (tables, chairs, AV and materials)
- Assist in checking in participants of the training.
- Assist in the set and clean-up of meals (if provided at the training).
- Assist in the clean-up of the space.

General Requirements:

- Committed to Alternatives' mission statement and the sanctity of human life.
- Signed agreement of Alternatives' Statement of Faith and Principle.

Alternatives Pregnancy Center's Mission Statement:

Alternatives Pregnancy Center exists to care for Denver-area women and men in pregnancy-related crisis and offer them a meaningful alternative to abortion. Following the example of Christian love, we seek to meet their emotional, physical and spiritual needs. And we enable and encourage them to choose life every day.

We provide a 24-Hour Helpline, pregnancy tests and options counseling, limited ultrasound services, abortion pill reversal referrals, STD testing and treatment, adoption education, pre- and post-natal medical care referrals, financial and legal referrals, counseling after abortion, positive youth development curriculum and sexual risk avoidance education. All services are confidential and provided free of charge.